

PANHANDLE COMMUNITY UNIT SCHOOL DISTRICT NO. TWO

Offices of Board of Education and Superintendent

509 North Prairie Street

Raymond, IL 62560

(217) 229-4215 • Fax (217) 229-4216

September 18, 2020

Dear Families and Staff:

This letter is to inform you that an individual at our Raymond Campus has tested positive for COVID-19. Based on the guidance of the Montgomery County Health Department (MCHD), the school district will continue with in-person learning. We will continue to follow recommendations by MCHD and guidance from the Centers for Disease Control and Prevention (CDC) regarding best practices and procedures to protect everyone's health within our school district.

We will continue to enforce safe practices to prevent, promptly identify, and respond to potential COVID cases, as follows:

- The district will follow the guidance of the MCHD as relates to notification, quarantine requirements, and contact tracing.
- Students and staff who are ill with COVID-like symptoms will promptly be placed in a separate supervised area away from others until they can be sent home.
- Students are required to wear face coverings at all times, as previously directed and per school policy which also allows for mask breaks outside and during meals.
- Staff are required to wear face coverings at all times while in close contact with children and other staff in the facility. Per MCHD and state guidance staff are allowed masks breaks when alone in their classroom, office, or workspace within the school.
- We are continuously sanitizing high-touch surfaces including door handles, stair rails, sink faucets, etc.

We will continue to enforce safe practices to prevent, promptly identify, and respond to potential COVID cases. As we receive more information from the Department of Public Health and other entities, we will implement additional recommendations and guidelines.

We are committed to providing your child and our staff with a safe and healthy environment. Thank you for your understanding and ongoing cooperation with our COVID prevention policies and procedures as we work to help protect your children, your families, and our staff and their families.

Sincerely,

Aaron Hopper, Superintendent
Panhandle CUSD 2